

KITTSOON HEALTHCARE
1010 SOUTH BIRCH, PO BOX 700
HALLOCK, MN 56728
www.kittsonhc.org
PHONE: 218-843-3612
TOLL-FREE: 800-843-6016

GETTING HELP PAYING YOUR BILL/FINANCIAL ASSISTANCE POLICY

Kittson Healthcare has a FINANCIAL ASSISTANCE POLICY (FAP) where emergency and other medically necessary services may be forgiven based upon financial needs. You can find the policy, application and a summary on Kittson Healthcare's website www.kittsonhc.org under the PREPARE FOR YOUR NEXT VISIT tab.

You are responsible for taking part in the program by timely submitting the application. You can inquire or apply by mail, or over the phone by call Patient Financial Services at-1-800-843-6016 or 218-843-3612 or downloading the information on Kittson Healthcare's website or you can pick up an application in person at our registration areas.

Bills that are not paid within 120 days after the first billing statement MAY be listed with a collection agency. You or your guarantor can apply for help with your bill at any time during the collection process by letting Kittson Healthcare or the collection agency know and completing the application.

INSURANCE/WORKERS COMPENSATION/MOTOR VEHICLE/LIABILITY

Even though you may have insurance, you, as the patient/guarantor are primarily responsible for payment of this bill. Kittson Healthcare will bill your insurance company if the proper information has been provided. However, Kittson Memorial does not accept responsibility for collecting your insurance claim or negotiating a settlement on a disputed claim.

It is your responsibility to provide us with insurance information, worker's compensation information or motor vehicle/liability information. It is your responsibility to submit worker's compensation information to your employer for services provided as a result of a work related injury. If this is a motor vehicle or liability claim, it is also your responsibility to submit claims to the responsible party.

Patient Financial Services Business Hours:
Monday-Friday 7:30 a.m.-5:00 p.m.

KITTSOON HEALTHCARE CREDIT POLICY

Time Pay Plans – Payment plans are negotiated to pay the account balance in full within a reasonable amount of time. Except in unusual circumstances, payment plans will be approved based on the following guidelines. These plans do not accrue interest.

Patient Liability Balance	Maximum Repayment Term (in months)	Minimum Monthly Payment
\$50 or less	Pay in full within 30 days	Payment in full within 30 days

\$51-\$100	2	\$40
\$101-\$300	3	\$55
\$301-\$600	6	\$75
\$601-\$1,000	9	\$100
\$1,001-\$3,000	12	\$125
\$3,001-\$6,000	18	\$175
Over \$6,000	24	\$250

Payments are due every 30-days. At the end of the 30-days without a payment, a reminder notice is sent with a demand for the previous month's payment and the current month's payment. If no payment is received within 60-days, the account reverts to a standard balance due in full and the account reverts to the standard collection method.

Prompt Pay Discounts – Kittson Healthcare offers a 10% prompt pay discount when the entire self-pay balance payment is received within the first 30-days of the billing cycle. Prompt Pay Discounts will be given to patients who are uninsured.

To receive more information regarding the above policies, please contact Patient Financial Services at 1-800-843-6016 or 218-843-3612.

Updated 3/4/2021